

Instructions

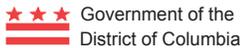
Form FP-31P Payment Voucher

The FP-31P Payment Voucher is used when making any payment due on your FP-31 return.

- Enter your federal employer identification number (FEIN) or your social security number (SSN).
- Fill in the oval for the identification number you entered.
- Enter your business name and mailing address.
- Enter the amount you are paying by check or money order (do not send cash).
- Make your check or money order payable to the DC Treasurer.
- Write your FEIN/SSN and the tax year on your check or money order.
- Staple your payment to the FP-31P.
- Mail the FP-31P with the FP-31 return to the Office of Tax and Revenue, PO Box 7862, Washington, DC 20044-7862. **Do not attach this voucher to your return.**

By using the FP-31P Payment Voucher, you are helping us process your return.

Detach at perforation before mailing



2010 FP-31P Payment Voucher



OFFICIAL USE

STAPLE CHECK OR MONEY ORDER ▲

| | | | | |
|--------------------------------|--|---------|---|--------------|
| Taxpayer Identification Number | Fill in | if FEIN | Tax Year beginning July 1, 2009 and ending June 30, 2010 | OFFICIAL USE |
| Business name | Fill in | if SSN | Due Date: July 31, 2009 | |
| Mailing address | | | | |
| Mailing address (continued) | | | | |
| City | State | | Zip Code + 4 | |
| Amount of payment \$ | <i>To avoid penalties and interest, your return envelope must be postmarked no later than the due date of your return.</i> | | | |