



MEMORANDUM

To: School Food Authorities

From: ***Lindsey Palmer***

Lindsey Palmer, RDN, LD
School Programs Manager

Date: December 19, 2014

Re: CN Labels Copied with a Watermark

State Agency Memo

NSLP #05-15

This memorandum provides guidance around Child Nutrition (CN) labels copied with a watermark. These copied are generally not an acceptable form of documentation during an administrative review, except when prior approval from Food and Nutrition Services (FNS).

It is required that School Food Authorities (SFAs) document all CN labels for appropriate items by either:

- Removing the label from the product carton;
- Photocopying the label from the product carton; or
- Photographing the label from the product carton.

Labels that are photocopied or photographed must be visible and legible. When a valid CN Label is provided, State reviewers must not request additional crediting information such as a Product Formulation State. If the actual CN Label, photograph or photocopy of the valid CN Label is not available, school program operators may document the CN identification number and the product name on the Bill of Landing (invoice).

Should you have any questions, please contact your designated Program Specialist.