

CHILD AND FAMILY SERVICES AGENCY
QUESTIONS/ANSWERS FOR
REQUEST FOR APPLICATIONS #DCRL-2014-U-0012
FY 2014 Father-Child Attachment Program

The District of Columbia Child and Family Services Agency (CFSA) received a series of questions from Applicants interested in submitting proposals for the referenced grant. Please keep this information in mind when developing your proposals. We look forward to receiving your applications by **Thursday, September 19, 2013; 2pm.**

Question #1: What is meant by using "video technology to assist fathers in communicating and bonding with their children...?"

Answer #1: The expectation is to use video technology for taping the interaction between the father and their child.

Question #2: How exactly is the video technology to be used?

Answer #2: The Applicant needs to propose how the technology will be used based on their curriculum

Question #3: Are we being asked to develop a curriculum based on existing literature on best-practices, or are we being asked to identify an existing, commercial video-taped curriculum, which incorporates best practices, i.e., Positive Parenting? In the latter case, we may not be able to change/alter the content of the videos to fit the needs of the target population.

Answer #3: The Applicant needs to propose the curriculum they will use and it should allow for use of video-assisted technology

Question #4: Is there an age requirement for the fathers?

Answer #4: No

Question #5: Can the program involve the mothers? Are there any guidelines in this regard?

Answer #5: The grantee can propose how mothers would be involved remembering the target is the father and their child

Question #6: Is the child's age requirement, 0-5, a requirement at the start of participation or is it expected that participants would transition out of the program and aftercare services?

Answer #6: The child should be under 5 at the time of program enrolment although it's preferred that enrolment be targeted towards younger children to maximize the benefit and impact of the intervention; the expectation is

that by age 5, the child is in school and the family should be transitioned out of the program

Question #7: "Position Description & Specifications" and "Planned job descriptions" sounds like the same thing. What is the difference, example?

Answer #7: Planned job descriptions are an example of the supporting material that can be submitted under the category of "Position Description and Specifications" and refers to any new positions that will be funded

Question #8: Are the fathers & their children going to identified by and referred to Private Providers directly by CFSA? Are Private Providers responsible for the recruitment of the target population?

Answer #8: As outlined in the RFA, Referrals to the programs under the Father-Child Attachment Program may include referrals from CFSA, self-referrals, court-ordered referrals or referrals initiated by community-based organizations.

Question #9: Is there a preferred number of fathers (and their children) that CFSA would like the Private Providers to serve?

Answer #9: The Applicant is to propose the number to be served as part of their budget (Criterion C)

Question #10: When will the first program evaluation take place?

Answer #10: During the first year

Question #11: Will the results of the first evaluation determine whether funding is continued?

Answer #11: That will be *one* part of the decision-making process for continuation of grant funds

Question #12: 45 days to start program implementation after award notification seems like a very short-turn around. Is there room to change this requirement to allow enough time for the identification, hiring and training of staff?

Answer #12: CFSA is looking for programs that are ready to proceed within the required timeframes

Question #13: Can you clarify/specify the milestones that you envision for the participants of this project?

Answer #13: The applicant needs to propose the milestones as part of their implementation of the model

Question #14: Is the budget narrative to be submitted in Attachment E, second column, or as a separate attachment?

Answer #14: Attachment E

Question #15: What does CFSA mean by "project income and expenses for the current fiscal year"?

Answer #15: This refers to funds received and expended

Question #15a: Does this refer to the first year of the grant period?

Answer #15a: Yes

Question #15b: Is there a match requirement for the first year?

Answer #15b: No

Question #16: Re: supplying a statement certifying drug-free workplace status. Does Attachment C comply with this?

Answer #16: Yes

Question #17: Can you say a few words about the difference between a Brief Program Overview and an Application summary?

Answer #17: The Application Summary is equivalent to an Executive Summary. A Brief Program Overview would highlight key points of the model being proposed.

Question #18: There is no specific Work Plan form or format, correct?

Answer #18: Correct

Question #19: Does the Certificate of Clean Hands (certifying that there is no tax liability with the Office of Tax and Revenue, or the DOES) suffice for Tax Certifications?

Answer #19: Yes

Question #20: What is the date of award notification?

Answer #20: We expect notification of award by 10/15

Question #21: What is the grant period?

Answer #21: Initial grant period is for 12 months, and subject to available funds, one year renewals for up to a total of 5 years

Question #22: What does Primary, Secondary, Tertiary program refer to? Please provide examples.

Answer #22: The reference to primary, secondary and tertiary refers to the level of intervention – e.g., primary prevention, secondary prevention or tertiary prevention.