

DEPARTMENT OF SMALL AND LOCAL BUSINESS DEVELOPMENT

NOTICE OF FUNDING AVAILABILITY (NOFA)

CLEAN TEAM GRANTS

The Department of Small and Local Business Development (DSLBD) is soliciting applications from eligible applicants to manage a **DC Clean Team Program** (“the Program”) in three service areas (listed below). **The submission deadline is December 1, 2014, 1:00 p.m.**

Through this grant, DSLBD will fund clean teams, which will: 1) Improve commercial district appearance to help increase foot traffic, and consequently, opportunity for customer sales; 2) Provide jobs for DC residents; 3) Reduce litter, graffiti, and posters which contributes to the perception of an unsafe commercial area; 4) Maintain a healthy tree canopy and landscape; 5) Support Sustainable DC goals by recycling, mulching street trees, using eco-friendly supplies, and reducing stormwater pollution generated by DC’s commercial districts; and 6) Provide jobs for DC residents.

Eligible applicants are DC Business Improvement District management organizations which are incorporated in the District of Columbia and have demonstrated capacity with: a) providing clean team services or related services to commercial districts or public spaces; b) providing job-training services to its employees; and c) providing social support services to its Clean Team employees.

DSLBD will **award** between one and three grants to provide Clean Team services for each of the following areas. Each service area has \$100,000 allocated to it.

- Wisconsin Avenue (Ward 3)
- Pennsylvania Avenue (Ward 7)
- New York Avenue (Ward 5)

The **grant performance period** to deliver clean team services is January 16, 2015 through September 30, 2015. Grants may be renewed for a second performance period of October 1, 2015 through September 30, 2016 and for an additional \$100,000 per service area.

Application Process: Interested applicants must complete an online application (RFA Part 2, see below) and submit it on or before **Monday, December 1, 2014 at 1:00 p.m.** Applicants submitting incomplete applications will be notified by December 3, 2014 and will have two business days to upload missing information. Corrected applications are due on December 5, 2014 at 1 p.m. DSLBD will not accept applications submitted via hand delivery, mail or courier service. **Late submissions and incomplete applications will not be forwarded to the review panel.**

The **Request for Application** (RFA) comprises two parts.

1. **RFA Part I, Program Guidelines and Application Instructions** document, which includes: a detailed description of clean team services; service area boundaries; applicant eligibility requirements; and selection criteria. Part 1 of the RFA is posted at

www.dslbd.dc.gov (click on the *Our Programs* tab and then *Solicitations and Opportunities* on the left navigation column).

2. **RFA Part II** which is **the Online Form** through which an Applicant submits application information. The online application will be live **Monday, November 3, 2014**. To access the online application form, an organization must complete and submit an online **Expression of Interest** (Registration) form at <https://octo.quickbase.com/db/bi5n5mq5b>. DSLBD will activate their online access within two business days and notify them via email.

Selection Criteria for applications will include: a) Applicant Organization's demonstrated capacity to provide clean team or related services, and managing grant funds; b) Proposed service delivery plan for basic clean team services; and, c) Proposed service delivery plan for additional clean team services. Applicants should reference RFA Part 1 for detailed description of selection criteria.

Selection Process: DSLBD will select grant recipients through a competitive application process that will assess the Applicant's eligibility, experience, capacity, service delivery plan, and, budget. Applicants may apply for one or more service areas by submitting. DSLBD will determine grant award selection and notify all applicants of their status via email on or before January 2, 2015.

Funding for this award was established by *DC Act 20-377 ("Fiscal Year 2015 Budget Support Emergency Act of 2014")*, Title VI, Subtitle I ("*Competitive Grants*"), Section 6097. Funding is contingent on continued funding from the grantor. The RFA does not commit the Agency to make an award.

DSLBD reserves the right to issue addenda and/or amendments subsequent to the issuance of the NOFA or RFA, or to rescind the NOFA or RFA.

All applicants must attest to executing DSLBD grant agreement as issued (sample document will be provided in online application) and to starting services on January 16, 2015.

For more information, contact Camille Nixon at the Department of Small and Local Business Development at (202) 727-3900 or camille.nixon@dc.gov.