

## DEPARTMENT OF SMALL AND LOCAL BUSINESS DEVELOPMENT

### NOTICE OF FUNDING AVAILABILITY (NOFA)

#### DC CLEAN TEAM PROGRAM

The Department of Small and Local Business Development (DSLBD) is soliciting applications from eligible applicants to manage a **DC Clean Team Program** in the **Benning Road** service area (“the Program”). **The submission deadline is Friday, November 6, 2015 at 12:00 noon.**

Through this grant, DSLBD will fund clean teams, which will: 1) Improve commercial district appearance to help increase foot traffic, and consequently, opportunity for customer sales; 2) Provide jobs for DC residents; 3) Reduce litter, graffiti, and posters which contributes to the perception of an unsafe commercial area; 4) Maintain a healthy tree canopy and landscape; 5) Support Sustainable DC goals by recycling, mulching street trees, using eco-friendly supplies, and reducing stormwater pollution generated by DC’s commercial districts; and 6) Provide jobs for DC residents.

Eligible applicants are DC-based nonprofit organizations that are incorporated in the District of Columbia and, have demonstrated capacity with: a) providing clean team services or related services to commercial districts or public spaces; b) providing job-training services to its employees; and c) providing social support services to its Clean Team employees.

DSLBD will **award** one grant of \$107,000 for the Benning Road Clean Team service areas with **boundaries** that comprise: Benning Road NE from Anacostia Avenue to Benning Road SE at B Street, SE; and East Capitol Street from 46<sup>th</sup> Street, SE to Texas Avenue.

The **grant performance period** to deliver clean team services is December 30, 2015 through September 30, 2016.

**Application Process:** Interested applicants must complete an online application and submit it on or before **Friday, November 6, 2015 at 12:00 noon**. DSLBD will not accept applications submitted via hand delivery, mail or courier service. **Late submissions and incomplete applications will not be forwarded to the review panel.**

The **Request for Application** (RFA) includes a detailed description of clean team services, service area boundaries, applicant eligibility requirements, and selection criteria. DSLBD will post the RFA on or before Friday, October 9, 2015 at [www.dslbd.dc.gov](http://www.dslbd.dc.gov) (click on the *Our Programs* tab and then *Solicitations and Opportunities* on the left navigation column).

The **Application** comprises several online forms through which an Applicant must demonstrate its eligibility, capacity to provide proposed services and manage grant funds, and propose service delivery plan and budget. The online Application will be live **Friday, October 9, 2015**.

To access the online application forms, an organization must complete and submit an online **Expression of Interest** (Registration) form at <https://octo.quickbase.com/db/bjvqhv87>. DSLBD will activate their online access within two business days and notify them via email.

**Selection Criteria** for applications will include: a) Applicant Organization's demonstrated capacity to provide clean team or related services, and managing grant funds; b) Proposed service delivery plan for basic clean team services; and, c) Proposed service delivery plan for additional clean team services. Applicants should reference RFA Part 1 for detailed description of selection criteria.

**Selection Process:** DSLBD will select grant recipients through a competitive application process that will assess the Applicant's eligibility, experience, capacity, service delivery plan, and, budget. Applicants may apply for one or more service areas by submitting a separate application for each service area. DSLBD will determine grant award selection and notify all applicants of their status via email on or before December 4, 2015.

**Funding for this award is contingent on continued funding** from the grantor. The RFA does not commit the Agency to make an award.

DSLBD reserves the right to issue addenda and/or amendments subsequent to the issuance of the NOFA or RFA, or to rescind the NOFA or RFA.

All applicants must attest to executing DSLBD grant agreement as issued (sample document will be provided in RFA Part 2, online application) and to **starting Clean Team services on December 30, 2015.**

For more information, contact Camille Nixon at the Department of Small and Local Business Development at (202) 727-3900 or [camille.nixon@dc.gov](mailto:camille.nixon@dc.gov).