



Government of the District of Columbia

Department of Health
HIV/AIDS, HEPATITIS, STD & TB ADMINISTRATION (HAHSTA)



IMPACT DMV RFA Program
RFA # HAHSTA_IDMV052716

Frequently Asked Questions (FAQS) June 2, 2016

General Application Questions

1. What is the timeline for this project?

The timeline for this project is 3 months. The budget, workplan, and any deliverables should be prepared using a 3 month timeline.

2. Is the City of Alexandria included in the eligible locations?

Yes.

3. For programs that cannot get activities up and running by July 1, will there be a no cost extension?

No.

4. If multiple organizations are working together, can we submit 1 application?

Yes and a site visit will be conducted where ever program activities occur.

5. Would it be helpful to include letters of support from collaborating partners in our application?

You are welcome to include letters of support in your application.

6. If we decide not to apply, does that exclude us from applying in the future for other opportunities?

No.

7. If we have an organization in Virginia, can we use this grant to expand services to the District of Columbia (DC)?

Yes, but you would need to complete the proper assurance paperwork for DC and have insurance for doing work in DC as well as meet any other DC requirements.

8. Is the grant for bringing insured patients into care or are there also funds to assist under- or un-insured patients?

The project proposal should focus on those activities listed in the program focus areas listed on page 9 and 10 of the RFA.

Program Activity Narrative

- 1. Can an applicant address multiple categories in their proposal?**
Yes. You can address one or multiple categories in the proposal.
- 2. Will you provide training in RISE and ManDate?**
Yes, if training is required we will provide it.
- 3. Do we need to perform all activities under a service area in order to specify that particular service area or are we able to build our program using aspects of the service areas?**
No, you are not required to perform all activities under a service area. You choose one or multiple activities listed under one or all of the services areas.

Health Impact Specialists

- 1. For the Health Impact Specialist activity of this application, can we fund someone we already have at our organization or is it only for a new person?**
The funding can be used to fund someone already at the organization; it does not need to be a new person, but funds should be used to expand programming/services.
- 2. Can the Health Impact Specialists only work on PrEP and HIV prevention services?**
No, it will be up to the organization to decide how to best use the Health Impact Specialists.

Funding/Budget

- 1. If we don't have a Federally Negotiated Indirect Cost Agreement and we want to include indirect expenses, what can we include?**
See page 18 of the RFA.
- 2. Does the budget and work plan count towards the 5 page limit?**
No, the work plan is not included in the 5 page limit.
- 3. Is there a form for the budget justification?**
No, the budget should be completed using the template provided in Appendix D, however, the justification does not have a specified format. The justification describes the budget in detail.

4. In preparing a budget for our proposed project, is the timeframe 1 year, or multiple years?

The timeline for this project is 3 months. The budget, workplan, and any deliverables should work under a 3 month timeline. There may be additional funding resources in the new fiscal year (FY2017). The details will be forth coming. See the cover page of the RFA for the explanation of the DOH policy on additional funding.

Assurances

1. When do we need to submit the assurance documents?

Please see pages 18-19 of the RFA for details on what assurances are required to submit your application.

Site Visit

1. I am concerned about the tight timeline, especially for the site visit. How will you ensure we can schedule our site visit?

The District of Columbia Department of Health will work with applicants to schedule a site visit.

2. What is covered under the organizational cultural flexibility piece of the site visit?

See page 16 of the RFA for details on what is included in organizational cultural flexibility.