



Government of the District of Columbia
Department of Health



Community Health Administration

Frequently Asked Questions

PRE-APPLICATION CONFERENCE

RFA# CHA-SNAP-Ed061515

June 23, 2015

Q1 Do we need to use only the evidence-based programs on page 18 of the RFA or can we use other programs?

Response: Other evidence-based programs can be used, but they must be submitted to DC SNAP-Ed in the application packet for approval.

Q2 Will links referenced in the RFA be updated?

Response: An update to the links is provided below.

[SNAP-Ed Connection](#)

[MyPlate for My Family: SNAP Nutrition Education](#)

[Eat Healthy. Be Active Community Workshops](#)

[Physical Activity Guidelines For Americans](#)

[Loving Your Family Feeding Their Future](#)

[Eat Right Now](#)

[CATCH](#)

[Team Nutrition](#)

[Organ Wise Guys](#)

[USDA: Food Safety Education](#)

Q3 Is DC SNAP-Ed looking for Saturdays and evening class room times?

Response: Yes, we are trying to reach middle and high school students, and adults (19-59 years) of all ethnic groups during after-work hours and on weekends. Services can be provided via classroom time, workshops or seminars.

Q4 How can I obtain demographic information on students from schools?

Response: Schools typically have class lists of their students, including demographics and their participation in the National School Lunch Program. A school's eligibility to receive free/reduced price lunches is also available online at <http://profiles.dcps.dc.gov/>.

Q5 Are the appendices and EARS report, etc. a part of the application process and should they be submitted with the proposal?

Response: No, these documents are not submitted with the proposal. They will be completed during the grant cycle. However, the time commitment on the part of your organization to complete these documents during the grant cycle should be considered as the grant application is completed.

Q6 On page 25 of the RFA, I am not sure what you mean by endorsements?

Response: If a recent article or endorsement has been written about your organization, and if germane, it may be included as an attachment to the proposal.



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Q7 Is the grant application available online?

Response: Yes. <http://opgs.dc.gov/page/opgs-district-grants-clearinghouse>

Q8 Are we submitting an electronic copy of the grant application?

Response: Yes. Per the solicitation on page 7, *the applicant is required to submit four copies, one marked "original" and three (3) additional marked "copy" along with one electronic copy. The applicant shall submit the electronic copy on an unencrypted thumb drive.*

Q9 Can we obtain the attachment forms in Word format so they are easier to complete?

Response: Fillable forms in PDF format are provided on the website:
<http://opgs.dc.gov/page/opgs-district-grants-clearinghouse>.