

Community Health Administration
Innovations in Ambulatory Care Services Grants Program
RFA#CHA_IACS081514
Pre-Application Meeting, Tuesday, September 16, 2014
Frequently Asked Questions (FAQS)

- Q1. What is the correct funding range for awards?
A1. The funding range for this solicitation is between \$75,000 and \$500,000 depending on the quality of the applications submitted.
- Q2. Since we are having the pre-application conference a week late, can we move the application deadline to a week later?
A2. The delay of the pre-application meeting should not impact the applicant's ability to submit an application on time. The Department of Health (DOH) is therefore not going to be extending the deadline.
- Q3. Is the funding to implement new innovations or to continue innovations, and does DOH have a preference?
A3. DOH's existing grantees under the FY14 **Demonstration Grants for Expanding Access to Care** may apply for funding under the current RFA to continue their projects; however, those grantees will not be given preference. New grantees may apply for funding for an existing effort as long as no existing project funds will be supplanted with DOH grant funds. All proposed projects – new and continuing - should be based on existing evidence and accepted conceptual models.

Budgeting:

- Q4. Should the budget submitted with the application be for 12 months or 9 months?
A4. The budget submitted with this application should cover costs for the 9-month initial project period.
- Q5. Will the award amounts for the option years be adjusted to a full 12-month project period?
A5. Yes, subject to the availability of funds. Grantees will be asked to submit a Year 2 budget that spans two full 12-month periods.
- Q6. Can the amount budgeted for minor renovations be spread across multiple years?
A6. Yes, but there is no guarantee of funding beyond the initial 9-month project period.
- Q7. Do we need to submit a budget for each option year with our application?
A7. No, but you can include information on anticipated changes (beyond a 12- versus 3-month project period) to the budget in subsequent option years.

Partnerships:

- Q8. Is a letter of support sufficient to provide proof of partnership?
A8. Yes.

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- Q9. DOH is encouraging partnerships to implement the proposed services so as to develop “systems” of care; if a project is internally focused – like practice reorganization – will not having a partner be a strike against the application?
- A9. No. But for projects that involve providing additional services or strengthening care coordination, DOH strongly encourages partnerships across organizations.

NOTE: If a proposed partnership is not already established, you must provide specific information regarding the stage of negotiations with the proposed partner(s).

- Q10. Do we have to submit a work plan for option years two (2) and three (3)?
- A10. No. The work plan should support the 9 month budget submitted with the application. Please provide specific detail related to plans for project sustainability.
- Q11. Should we submit an electronic version of the application on a flash drive with our application package?
- A11. Yes.
- Q12. On page 11 you reference “outcome objectives” and “objectives”, do you mean “outcomes”?
- A12. Yes.
- Q13. Can applicants propose to implement projects at non-traditional settings (e.g. a school-based site)?
- A13. Yes, as long as the site provides primary care as defined in Appendix A.
- Q14. Can we use the grant to fund an evaluation of an innovation that is otherwise funded?
- A14. No, the funding should be to implement a service or service innovation; but the budget may include costs related to evaluation activities.

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