

Health Regulation Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  CPA-049	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED  01/21/2011
NAME OF PROVIDER OR SUPPLIER  BOARD OF CHILD CARE UNITED METHODIST		STREET ADDRESS, CITY, STATE, ZIP CODE 308 15TH STREET SE WASHINGTON, DC 20003		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
S 000	Initial Comments  An annual inspection was conducted on January 21, 2011.  The survey findings were based on record reviews and staff interviews. The sample sizes were fifteen (15) personnel files based on a census of fifteen (15), four (4) foster home files, based on a census of four (4) and two (2) foster children files based on a census of two (2).  The agency was found to be in substantial compliance with Title 29 Chapter 16, Standards of Placement, Care and Services for Child Placing.	S 000	<p>2-17-11</p> <p><b>RECEIVED</b></p> <p>Department of Health Health Regulation &amp; Licensing Administration Intermediate Care Facilities Division 899 North Capitol St., N.E. Washington, D.C. 20002</p> <p>This employee is a consultant and I was unaware the consultants needed an annual evaluation. I have written an annual evaluation dated from October 1, 2009 through September 30, 2010 (the last full year of her contract). This has been completed, signed and a copy is in her file. The next evaluation will cover the period from October 1, 2010 through September 30, 2011</p> <p>SEE ATTACHMENT</p>	
S 096	1611.1(d) Personnel Records  (d) Annual performance evaluations signed by both the employee and supervisor;  This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to obtain an annual performance evaluation for one (1) of fifteen (15) employees. (Employee #1)  The finding includes:  Review of personnel records on January 21, 2011, at approximately 10:30 a.m., revealed that employee #1's record failed to provide evidence of an annual performance evaluation.  An interview conducted with the Assistant Executive Director on January 21, 2011 at approximately 3:45 p.m. confirmed the findings.	S 096		
S 099	1611.1(g) Personnel Records	S 099		

Health Regulation Administration

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

STATE FORM

4000

UCPM11

TITLE

(X6) DATE

If continuation sheet 1 of 3

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S 099	<p>Continued From page 1</p> <p>(g) Name of employee's immediate supervisor;</p> <p>This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure that the name of each employee's immediate supervisor was documented in their personnel files for one (1) of fifteen (15) records reviewed. (Employee #1)</p> <p>The finding includes:</p> <p>Review of personnel records on January 21, 2011, at approximately 10:30 a.m. revealed that employee #1, did not have available for review, the name of her immediate supervisor documented in her personnel file.</p> <p>An interview with the Asistant Executive Director on January 21, 2011 at 3:45 p.m., confirmed the findings.</p>	S 099	<p>This employee is consultant and she did sign a job description dated 12/10/99 which stated that she is responsible to the Director of Foster Care. I have updated this position job description the actual name of her immediate supervisor.</p> <p>Documentation is in her file- fated 2-17-11 <i>SEE ATTACHMENT # 2</i></p>	2-17-11
S 103	<p>1611.1(k) Personnel Records</p> <p>(k) Physical examination reports required in section 1612.2;</p> <p>This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure that two (2) of fifteen (15) employees had available for review, a current physical examination report as required in section 1611.1 (k). (Employee's #1and #6)</p> <p>The finding includes:</p> <p>Review of personnel records on January 21, 2011, at approximately 11:00 a.m., revealed that employee's #1and #6 did not have available for review current physical examinations.</p>	S 103	<p>The first employee completed her full annual medical on 7-29-10 with a finding a negative PPD. Medical paperwork is in her file. The second employee had her full medical done on 2-4-11 confirmation is in the file.</p> <p><i>SEE ATTACHMENT #3</i></p>	2-17-11

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S 103	Continued From page 2  An interview with the Assistant Executive Director on January 21, 2011, at approximately 3:45 p.m., confirmed the findings.	S 103		